

# SPATIUM *International Review*

## Instructions to Authors

### Submission of manuscripts

Manuscripts must be submitted in English, and must be original, unpublished work not under consideration for publication elsewhere. Authors should submit their manuscript as an e-mail attachment to the Journal's Vice Editor-in-Chief, Jasna Petrić, Institute of Architecture and Urban & Spatial Planning of Serbia, Bulevar kralja Aleksandra 73/II, 11000 Beograd, Serbia, telephone: +381 11 3370 109, fax: +381 11 3370 203, e-mail: [jasna@iaus.ac.rs](mailto:jasna@iaus.ac.rs).

Clearly written, concise manuscripts should comprise:

- a concise and informative title;
- the full names and affiliations of all authors;
- the full mailing address, e-mail address, telephone and fax numbers of the corresponding author;
- a concise and informative abstract of 200 words maximum summarising the significant points of the paper, and up to five keywords following the abstract.

Manuscripts should normally not exceed 5,000 words in length. Please use Times New Roman font ranging from 10-12 point depending on what is the most convenient for you. Chapters should be numbered consecutively, e.g. 1. Introduction; followed by according numeration of subchapters (e.g. 1.1, 1.2, etc.). Either British or American spelling is acceptable. Please pay attention in particular to consistency, i.e. do not mix different spellings. Manuscripts should be submitted in Rich Text Format (.rtf file).

The manuscript will be subject to blind review by referee(s). Revisions may be required before a decision is made to accept or reject the paper. Please ensure that all accompanying matter (tables, figures, photographs, necessary permissions and contact details) are enclosed as directed in these Instructions.

### References

Papers should be supported by references where appropriate and set out in accordance with the Harvard style as detailed below. Papers submitted with references in the wrong style will be returned. It is the authors' responsibility to check the accuracy of references. References in the text should be cited as follows:

- one author: Lang (1994) or (Lang, 1994)
- two authors: Smith and Brown (1993) or (Smith and Brown, 1993)
- three or more authors: Lee *et al.* (1991) or (Lee *et al.*, 1991)

Papers by the same author(s) in the same year should be distinguished by the letters a, b, etc. References should be listed at the end of the paper in alphabetical order giving the year of publication, title of paper, journal titles in full, volume and issue number, and first and last page numbers. References to books should include their edition, editor(s), publisher and place of publication.

Examples:

- **Book**  
Lang, J. (1994) *Urban design: the American experience*. New York: Van Nostrand Reinhold.
- **Edited book**  
Vujošević, M., Nedović-Budić, Z. (2006) Planning and societal context – The case of Belgrade, Serbia, in Tsenkova, S. and Nedović-Budić, Z. (eds.) *Urban Mosaic of Post-Socialist Europe: Space, Institutions and Policy*. Heidelberg: Springer, pp. 275-293.
- **Journal**  
Jackson, T., Illsley, B. (2008) Using SEA to mainstream sustainable development: Some lessons from Scottish practice, *SPATIUM International Review*, No. 17-18, pp. 31-37.

- **Reference websites, online sources**

References to websites and other online sources should give authors if known, the publisher date if known, the title of the cited page, the URL in full, who the site is maintained by, and the date the page was accessed.

**Example:**

Cyberbia - The planning community, <http://www.cyberbia.org/>, accessed 22<sup>nd</sup> Apr 2009.

**Additional request on references**

In submitted manuscripts, the authors are obliged to quote related papers (minimum two) from the previous issues of journals published by the Institute of Architecture and Urban & Spatial Planning of Serbia – e.g. from “SPATIUM *International Review*” and/or “Arhitektura i urbanizam”. Journals are available in electronic format and/ or as hard copy and could be provided by the Publisher upon request.

**Tables, illustrations, figures and photographs**

Ideally illustrations, photographs should be submitted electronically in TIFF or JPEG formats. High resolution black and white images (at least 300 dpi) should be used for the best quality reproduction. The approximate position of the tables and figures should be indicated in the manuscript (e.g. Table 1., Figure 1.) The font used for labelling should be no smaller than 8 points.

**Conventions**

All measurements should be in metric units, or state metric equivalents. Abbreviations should be defined in brackets after their first mention in the text in accordance with internationally agreed rules.

**Copyright**

Authors are responsible for obtaining permission from copyright holders for reproducing through any medium of communication those illustrations, tables, figures or lengthy quotations previously published elsewhere. Credit the source and copyright of photographs or figures in the accompanying captions. Other acknowledgements could be added in a special section at the end of the paper.

No contribution will be accepted which has been published elsewhere, unless it is expressly invited or agreed by the Publisher. Papers and contributions published become the copyright of the Publisher, unless otherwise agreed.

**Proofs**

The corresponding author will be sent an e-mail containing PDF proof of the article. Please print a copy of the PDF proof, correct within the time period indicated and return as directed. Please make no revisions to the final, edited text, except where the copy-editor has requested clarification.